

Program B: Office of Management and Finance Program

Program Authorization: La. Constitution of 1974, Article 8, Sec. 2; R.S. 36:647; R.S. 17:21-27; R.S. 7(2)(c)(d) and (e); R.S. 39:29-33,1491,1494-1502,1557-1558,1572,1593-1598; R.S. 17:3971-4001; R.S. 39:75; R.S.17:10.1-10.3; R.S. 36:651; R.S. 17:354

Program Description

This program supports the activities of Procurement and Asset Management, Appropriation Control, Budget Control, Minimum Foundation Program (MFP), Accountability and Administrative Transfers, Management and Budget, Education Finance, and Planning/ Analysis/ Information Resources (PAIR).

The mission of the Office of Management and Finance Program is to provide financial and informational management systems to administer educational programs and to support educational accountability.

The goals of the Office of Management and Finance Program are:

1. To provide statistical information and conduct audits.
2. To provide technology, data collection, status reports and planning activities.
3. To provide budget oversight, contract administration and asset management.
4. To ensure the integrity of financial services provided.

RESOURCE ALLOCATION FOR THE PROGRAM

	ACTUAL 2000-2001	ACT 12 2001-2002	EXISTING 2001-2002	CONTINUATION 2002-2003	RECOMMENDED 2002-2003	RECOMMENDED OVER/(UNDER) EXISTING
MEANS OF FINANCING:						
STATE GENERAL FUND (Direct)	\$10,214,389	\$11,979,162	\$12,327,118	\$13,811,482	\$12,539,678	\$212,560
STATE GENERAL FUND BY:						
Interagency Transfers	2,342,305	4,481,828	4,481,828	4,631,569	4,476,563	(5,265)
Fees & Self-gen. Revenues	15,125	69,349	69,349	111,373	110,685	41,336
Statutory Dedications	0	0	0	94,575	94,575	94,575
Interim Emergency Board	0	0	0	0	0	0
FEDERAL FUNDS	1,565,818	3,332,564	3,332,564	4,579,288	4,881,095	1,548,531
TOTAL MEANS OF FINANCING	\$14,137,637	\$19,862,903	\$20,210,859	\$23,228,287	\$22,102,596	\$1,891,737
EXPENDITURES & REQUEST:						
Salaries	\$6,367,465	\$6,251,288	\$6,590,688	\$6,654,541	\$6,240,369	(\$350,319)
Other Compensation	231,235	6,751	6,751	6,751	6,751	0
Related Benefits	2,269,882	2,363,906	2,378,848	2,866,138	2,566,548	187,700
Total Operating Expenses	2,827,330	7,501,444	7,734,308	7,063,270	6,779,213	(955,095)
Professional Services	601,322	703,734	634,234	648,300	634,234	0
Total Other Charges	1,219,441	2,968,383	2,788,633	5,911,890	5,851,584	3,062,951
Total Acq. & Major Repairs	620,962	67,397	77,397	77,397	23,897	(53,500)
TOTAL EXPENDITURES AND REQUEST	\$14,137,637	\$19,862,903	\$20,210,859	\$23,228,287	\$22,102,596	\$1,891,737
AUTHORIZED FULL-TIME EQUIVALENTS: Classified	215	177	177	181	165	(12)
Unclassified	1	1	1	1	1	0
TOTAL	216	178	178	182	166	(12)

The Table of Organization (T.O.) has been adjusted to reflect 1 Other Charges positions transferred to the authorized T.O. for fiscal year 2002-2003.

SOURCE OF FUNDING

This program is funded with the General Fund, Interagency Transfers, Fees and Self-generated Revenues and Federal Funds. The Interagency Transfers are provided through indirect cost recovery from federal programs and payments from various federal and state programs within the Department for goods and services provided including supplies, postage, evaluations, and accounting/expenditure control. The Self-generated Revenue is derived from distribution of copies of reports, documents and data. Federal Funds are provided through a grant from the National Cooperative Education Statistics System (NCESS); and the following: Title 1,2,4, and 6 of the Improving America's Schools Act of 1994; Adult Education Act; Sections 4 and 5 of the Child Nutrition Act of 1966; Sections 11 and 13 of the National School Lunch Act of 1946, as amended; Individuals with Disabilities Education Act (Parts B, C, D and H); and the Louisiana Education Achievement and Results Now (LEARN).

	ACTUAL	ACT 12	EXISTING	CONTINUATION	RECOMMENDED	RECOMMENDED
	2000-2001	2001-2002	2001-2002	2002-2003	2002-2003	OVER/(UNDER)
						EXISTING
Deficit Elimination Fund	\$0	\$0	\$0	\$94,575	\$94,575	\$94,575

MAJOR FINANCIAL CHANGES

GENERAL FUND	TOTAL	T.O.	DESCRIPTION
\$11,979,162	\$19,862,903	177	ACT 12 FISCAL YEAR 2001-2002 (Unadjusted for transfer of Other Charge positions)
			BA-7 TRANSACTIONS:
\$347,956	\$347,956	0	Carryforward
\$12,327,118	\$20,210,859	177	EXISTING OPERATING BUDGET - December 20, 2001
\$49,894	\$49,894	0	Annualization of FY 2001-2002 Classified State Employees Merit Increase
\$26,730	\$26,730	0	Classified State Employees Merit Increases for FY 2002-2003
\$9,924	\$25,216	0	Risk Management Adjustment
\$0	\$23,897	0	Acquisitions & Major Repairs
(\$53,500)	(\$77,397)	0	Non-Recurring Acquisitions & Major Repairs
(\$347,956)	(\$347,956)	0	Non-Recurring Carry Forwards
\$379	\$379	0	Legislative Auditor Fees
\$1,267,612	\$3,016,000	0	Rent in State-Owned Buildings
(\$664,602)	(\$664,602)	0	Maintenance of State-Owned Buildings
\$12,597	\$12,597	0	UPS Fees
\$264,820	\$264,820	0	Salary Base Adjustment
(\$103,316)	(\$103,316)	0	Attrition Adjustment
(\$198,439)	(\$198,439)	0	Salary Funding from Other Line Items
\$0	\$167,051	0	Group Insurance Adjustment
(\$292,313)	(\$717,284)	(16)	Gubernatorial Position Reduction
(\$167,230)	(\$167,230)	0	Other Adjustments - One time IT related costs for Network systems in the new Claiborne building
\$164,913	\$258,760	0	Other Adjustments - OTM charges for Claiborne port and network cost for DOED
\$113,453	\$193,023	0	Other Adjustments - Capitol Park security charge for public safety
\$0	\$0	1	Other Adjustments - Moved 1 position out of other charges and into regular salaries
\$0	\$0	4	Other Adjustments - Technical transfer of 5 positions to correctly align positions throughout programs
(\$62,445)	(\$62,445)	0	Miscellaneous adjustments
\$192,039	\$192,039	0	Additional funding to refurbish Department of Education network mainframe
\$12,539,678	\$22,102,596	166	TOTAL RECOMMENDED

MAJOR FINANCIAL CHANGES

GENERAL FUND	TOTAL	T.O.	DESCRIPTION
\$0	\$0	0	LESS GOVERNOR'S SUPPLEMENTARY RECOMMENDATIONS
\$12,539,678	\$22,102,596	166	BASE EXECUTIVE BUDGET FISCAL YEAR 2002-2003
\$0	\$0	0	TOTAL SUPPLEMENTARY RECOMMENDATIONS CONTINGENT ON NEW REVENUE
\$12,539,678	\$22,102,596	166	GRAND TOTAL RECOMMENDED

PROFESSIONAL SERVICES

\$36,425	Assist the department in evaluating, analyzing and providing recommendations for improving the school finance system
\$621,699	Deloitte Consulting - Provide assistance in research & evaluation, data analysis, public relations consultation and monitoring of implementation of data quality assurance procedures
\$75,777	Provide school assessment and improvement services for Planning and Analysis including NCES data reports
\$21,333	MFP Data Management
\$18,000	America Reads
\$634,234	TOTAL PROFESSIONAL SERVICES

OTHER CHARGES

\$96,241 8(g) Tuition Exemption Innovative and Textbooks (including two (1) other charges positions)

\$96,241 SUB-TOTAL OTHER CHARGES

Interagency Transfers:

\$3,016,000 Rental fees paid for use of Claiborne Building
\$342,790 Legislative Auditor Fees
\$453,672 CPTP, Civil Service, Treasurer, UPS billings,
\$1,210,811 Transfer of indirect cost funds collections
\$193,023 Capital Park Security charge from Public Safety
\$258,760 OTM charges for Claiborne port and network costs
\$280,287 Risk Management

\$5,755,343 SUB-TOTAL INTERAGENCY TRANSFERS

\$5,851,584 TOTAL OTHER CHARGES

ACQUISITIONS AND MAJOR REPAIRS

\$23,897 Acquisition funding for upgrades of equipment

\$23,897 TOTAL ACQUISITIONS AND MAJOR REPAIRS